



Member Ministry Application

The purpose of Faith in the Family International is to empower, encourage and equip ministry leaders to live out their God-given calling as effectively and efficiently as possible through Christ-centered, creative ministry.

Faith in the Family International is a not-for-profit corporation, recognized by the Internal Revenue Service as a 501(c)(3) tax-exempt organization.

Our Motivation is Love ▪ Our Method is Service ▪ Our Purpose is Redemption ▪ Our Goal is Freedom



List of Member Ministry Benefits, Services and Costs

BENEFITS YOU HAVE:

- 501(c)(3) tax-exempt status for all donations to your program
- All administrative and personnel tasks and issues managed on your behalf
- Access to and relationships with a growing family of like-minded ministry professionals

SERVICES WE PROVIDE:

1. Receive donations by *mail* directly from your donors (Checks payable to your ministry program)
2. Process donations by *credit card, electronic fund transfer (EFT), PayPal* or *Google*
3. Receive and process gifts of *appreciated stock* from your donors to your account
4. Process and acknowledge *gifts-in-kind* (donations of non-cash items)
5. Receive and acknowledge donations received through *employee/employer matching gift programs*
6. Deposit all donations into your Ministry Program account
7. Produce tax receipts for your donors
8. Mail receipts directly to your donors *or* back to you for forwarding with thank-you note (your choice)
9. Pay all invoices/bills directly to vendors (original invoices required)
10. Pay all authorized reimbursements for ministry expenses to staff & volunteers
11. Perform all necessary banking, accounting, auditing and reporting services
12. Prepare quarterly income/expense reports upon request
13. Prepare special financial reports upon request
14. Maintain your employee records if you are enrolled in our payroll service
15. Issue your employee payroll and annual wage statements
16. File mo. and qtr. withholding reports to IRS and state
17. Offer participation in FFI 403(b) retirement program for all eligible full-time ministry staff
18. Provide limited liability insurance for your eligible ministry activities
19. Maintain a complete database of all donors/donations to your ministry program.
20. Assist you in the preparation of grant requests to foundations, corporations
21. Consult with you in budget preparation, program development and fund-raising issues and ideas
22. Speak or fund-raise at your events when requested

COSTS YOU INCUR:

1. One-time application fee of \$375.00
2. 10% Program Service Fee on all revenues deposited to your ministry account



CONTACT INFORMATION

Ministry Name _____

Mailing Address _____

City _____ State _____ Zip (+4) _____

Ministry Telephone number _____

Fax number _____ Ministry E-mail _____

Ministry Website (if applicable) _____

Applicant Name _____

Title/Relationship to Ministry _____

Home Address _____

City _____ State _____ Zip (+4) _____

Home Phone _____ Personal E-mail _____

Mobile Phone _____

Date of Birth _____ (mo) _____ (day) _____ (yr) _____ Soc. Security No. _____

Note: Please attach or e-mail a recent color photo of ministry leader when submitting application.

MINISTRY PURPOSE

1. What is the biblically mandated mission of your ministry? (Please include Scripture references)

2. How does your ministry serve the purposes of the Kingdom of God?

3. What is the primary "people group" target of this ministry? (ex. men, women, youth, children, families, singles, etc.)



MINISTRY PLANNING

1. Briefly describe your intended program or programs:

2. How do you plan to fund your ministry?

3. How much funding do you anticipate generating in your first full year of operation? \$

MINISTRY LEADERSHIP

List the name, address, and phone number of at least three people other than you (and any immediate family member) who have agreed to serve on your Ministry Leadership Team. These should be individuals who are committed to giving you support, guidance, and direction in carrying out your ministry objectives—although they do not serve in a legal or fiduciary capacity—that is the role of the Faith in the Family International Board of Directors.

1.

4.

2.

5.

3.

6.

If available, enclose samples of any literature (brochures, newsletters, etc.) which describe your ministry. We understand materials may not yet be available for new ministries.



STATEMENT OF F-A-I-T-H (How we live)

As a Member Ministry of Faith in the Family International, (I) we willingly and wholeheartedly commit (my) ourselves to:

Follow the example of Jesus Christ, who came not to be served, but to serve others and to give himself for them.

Affirm the worth of all persons as ones for whom Christ died, regardless of racial or ethnic origin, social or economic status or other personal circumstance.

Invoke all persons within the sphere of our ministry influence to place their full trust in the sovereignty of Almighty God, the sufficiency of Jesus Christ and the guidance of the Holy Spirit, as opportunities are presented.

Trust the Lord to provide the discernment, direction, and resources to fulfill the ministry to which we have been called.

Honor the name of the Lord our God by upholding biblical standards and practices in our ministry and personal life.

Signature of Applicant _____

STATEMENT OF BELIEF (What we believe)

1. We believe the Bible to be the inspired, the only, infallible, authoritative Word of God.
2. We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. We believe in the deity of Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life.
6. We believe in the resurrection of both the saved and the lost, those who are saved to the resurrection of life and those who are lost to the resurrection of damnation.
7. We believe in the spiritual unity of all believers in the Lord Jesus Christ.

Signature of Applicant _____

PERSONAL FAITH STATEMENT

Using a separate sheet, the person submitting this application and responsible for the ministry program is asked to describe what you believe to be essentials of the Christian faith. Include several sentences that begin with, "I believe . . ." Personal testimony and theological understandings are both appropriate secondary responses. Do not submit a copy of a statement from any church, denomination, or organization.



ACKNOWLEDGEMENT

Please have a Pastor or qualified Ministry Leader fill out the following on your behalf:

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE APPLICANT IS A PERSON WITH A REPUTATION FOR HONESTY AND INTEGRITY. WITHOUT RESERVATION, I RECOMMEND THIS PERSON AND PROGRAM FOR APPROVAL AS A MEMBER MINISTRY OF FAITH IN THE FAMILY INTERNATIONAL.

Name _____ Signature _____

Church or Ministry _____

Mailing Address _____

Day Phone _____ Evening Phone _____

E-Mail _____

APPLICATION FEE

Enclose with application a check made out to "Faith in the Family International" for \$375 (tax-deductible) to be applied as a one-time only application fee. All subsequent donations to your ministry program are to be made out in the name of the Ministry Program.

AGREEMENT

Upon acceptance as a Ministry of Faith in the Family International, we hereby agree to the following conditions for the duration of the agreement:

- (1) To subscribe without reservation to the Statements of F-A-I-T-H and Belief (page 4)
- (2) To abide by all operating policies and procedures of the Ministry Handbook of Faith in the Family International
- (3) To submit custody of all funds and ministry property to Faith in the Family International for the purpose of qualifying donations as deductible contributions for income tax purposes
- (4) To resolve any claim or dispute arising from this agreement by mediation and, if necessary, legally binding arbitration in accordance with the *Rules of Procedure for Christian Conciliation* of the Institute for Christian Conciliation

Name

Signature

Date

After Completing, return pages 3-6 to:

Faith in the Family International ▪ P.O. 49341 ▪ Charlotte, NC 28277